

**Subject:** Re: Broadway Streetscape Dress Rehearsal -- Liability Insurance

**From:** Pauline Chan

**Date:** 11/15/2016 11:30 AM

**To:** Blair Besten

**CC:** Monica Dove <monica.dove@lacity.org>, Rena Leddy <rena@fashiondistrict.org>, Suzanne Holley <SHolley@downtownla.com>, Julie Amaya <julie.amaya@lacity.org>, Jessica Wethington Mclean <jessica.wethingtonmclean@lacity.org>

Hi Everyone,

I just got off the phone with LADOT's Risk Manager, Monica Dove. In order for LADOT to consider Blair's proposal to waive the new insurance coverage for the proposed maintenance agreement, LADOT will need the following documents from the Historic Core BID for review:

1. Detailed scope of work under the existing agreement.

LADOT will see if the scope for both existing and proposed agreements are exactly the same in terms of the responsibilities, tasks, extent of the physical area of space to be cleaned, etc. Unfortunately, the existing agreement that I found online (attached in the earlier email) does not describe the scope.

2. Copy of the existing insurance policy describing the coverage for work under the existing agreement.

I will be sending out the final agreements for signatures this afternoon. I am concerned that assessing Blair's insurance question will take longer than what we have time for, if these documents are not readily available for the Risk Manager's review. Hence, I suggest we move forward on executing the agreements keeping the insurance requirement, and allow the Risk Manager to evaluate Blair's request thereafter.

Monica--Please chime in, in case I've missed anything.

Best,  
Pauline

On Tue, Nov 8, 2016 at 8:12 PM, Blair Besten <[blair@historiccore.bid](mailto:blair@historiccore.bid)> wrote:

You framed it perfectly. It already exists and the work falls in line with what we are already providing for the city and districts. Seems superfluous.

Sent from my iPhone

On Nov 8, 2016, at 4:55 PM, Pauline Chan <[pauline.chan@lacity.org](mailto:pauline.chan@lacity.org)> wrote:

Hi Monica,

The BID's indicated that they already carry liability insurance as part of an existing agreement with the City. I think they are referring to an existing agreement (e.g., C-123228) (attached) for the "administration of the BID." The question is whether or not the insurance they have under that agreement may be applied to the dress rehearsal maintenance agreement that we are trying to sign ASAP. Can you please let advise? **(Blair, Could you correct me or fill in any missing info to my question?)**

Thank you!

Pauline

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**Pauline Chan**

Senior Transportation Engineer  
Active Transportation Division

Los Angeles Department of Transportation

[213.928.9705](tel:213.928.9705)



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<Fashion Dist BID Agr C-123228\_c\_11-06-13.pdf>



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**Pauline Chan**

Senior Transportation Engineer  
Active Transportation Division

Los Angeles Department of Transportation

[213.928.9705](tel:213.928.9705)    

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